

**PIE Monthly Meeting Minutes  
December 10, 2015**

**Attendees:**

<b>Christy Solimine</b>	<b>Kathy Montal</b>	<b>JayneMarie Hunt</b>	<b>Jennifer Lanteigne</b>	<b>Susie Spiezio</b>
<b>Kathy DeFanti</b>	<b>Ed Lucy</b>	<b>Ana Lisa Mallari</b>	<b>Stephanie Rizzo</b>	<b>Bonnie Goslin</b>

**Discussion Points:**

1. Introductions
2. Modifications to last month's meeting minutes: Kim is doing Holiday Fair signup not Kathy M.
  - a. Jayne Marie Hunt approved meeting minutes, Jen Lanteigne 2<sup>nd</sup> the motion.
3. Review of Hoe Down:
  - a. More Volunteers were needed!!
  - b. A suggested was made to maybe rotate this event to every other year.
  - c. Ed Lucy suggested working with administration to have an administrator there.
  - d. Not sure what the final tally was yet, Jayne Marie Hunt is working this, Christy Solimine still has expenses to submit and will do this as soon as scholarship event is over with.
4. Scholarship
  - a. Volunteers are confirmed and believe we have a good amount.
  - b. Silent Auction Items have all come in.
  - c. Raffle Items are still coming in and Christy Solimine is working this with Jennifer Lanteigne.
  - d. Setup- we are able to start bringing items into the building at 7pm, setup will begin at 8pm as soon as the cub scouts meeting is over.
  - e. Bake Sale- individually wrapped, labeled with ingredients. Linda Hernandez is coordinating this effort.
5. Holiday Fair
  - a. This event is being held on Dec 22<sup>nd</sup> during school. Grades K-4 can purchase items for holiday gifts.
  - b. PIE website contains the schedule for the classes.
  - c. Signup genius was sent out in the last PIE email.
  - d. Inventory is in the process of being bought; a lot of items that were left over from last year were in good condition.
  - e. Tables will be provided by school.
  - f. There is a short amount of time to set up; start setup at 7:30am, first class comes in at 8am.
  - g. Pizza will be bought for volunteers; Kathy Montal will fill out request form for order and will get the school discount.
  - h. Ed Lucy will make sure parking spots are reserved for volunteers.

- i. First volunteer can sign up at Central Office for all volunteers and then bring stickers to check in all volunteers.
- 6. Dec 23<sup>rd</sup> is the next staff meeting, Rowena Koran is organizing that.
- 7. Friday night Jan 8<sup>th</sup>, Parched Painter Paint Night 6:30-9pm. This event is for students in grades 6-12, parents are invited. 45 is the limit on attendees. Snacks will be provided.
- 8. Budget
  - a. Increased Arts & Enrichment budget by \$1,000. A total of \$4,000 has been donated to field trip busses to date. We are on target with our budget. It looks like we will be able to donate another \$4,000 to buses but we will do this in increments.
  - b. Hoe Down budget was \$500 and we are under budget, expenses are still trickling in though.
  - c. We have spent \$2,267.45 for CPA to date.
  - d. \$1,935.62 profit made from Scholastic Book Fair, some more checks are still coming in.
  - e. All for Books – money donations were given to school librarian. \$50 worth of books will be delivered to school.
  - f. Dress Code closet expected income for the year was \$800, we are already at \$787.
  - g. Karen Harris asked for PIE donation for Holiday Assistance program, board members approved spending up to \$250, looking for volunteer to purchase gift cards Kathy DeFanti volunteered to coordinate the purchase of gift cards.
  - h. Staff Snacks was budgeted \$50/month- we have only spent \$62.31 so far this year.
  - i. Keurig coffee pods, Stephanie Rizzo will purchase up to \$150 worth.
  - j. Parent/Corporate Donations- we had budgeted nothing and \$100 has been donated.
- 9. Laurie Asencios was looking into an event at Nashobi Valley, in Littleton, MA- the discounted group rate for Jan 1<sup>st</sup> is \$28 for 2 hour ticket; \$30 for 3 hour ticket. Participants have to be 6 years OR 42 inches- there is no cut off for amount of tickets.
- 10. Stephanie Rizzo has been looking into event at Great Wolf Lodge for March 11<sup>th</sup>. The family room rate is ~\$249 up to 5 guests. She is going to try and get some additional information.
- 11. Cub Scouts pack meeting is this Friday, December 11<sup>th</sup>. The Venture Club is up and running.
- 12. Box Tops for Education- thinking about putting containers in each classroom for lower school. Stephanie Rizzo will setup the containers. Debating what to do about a contest. Thinking about giving out gift certificates to the winning classroom, a lot of companies have donated in the past such as McDonalds, Dairy Queen, Patriots Place ice skating, etc. Talked about asking teachers to put in their newsletter and also possibly handing out the box top collection sheets each month.
- 13. Ed Lucy attended meeting and discussed the following with the group:
  - a. My School Bucks is now active for Extended Day, Transportation, Caps and Gowns. Food fees will be activated sometime in January, field trips coming soon.
  - b. Security options for checking people into the school, looking into picture ID's, etc.
  - c. School has a crossing guard opening.
  - d. Talked about CORI's and whether parents could be given a card or something to show when they volunteer for events. There have been issues with parents not being cleared and PIE has no way of knowing – we are currently trusting the individuals are complying.