

## PIE Monthly Meeting Minutes

November 12<sup>th</sup>, 2015

### Attended By:

Laurie Asencios	Julia Kowac	Stephanie Rizzo	Jaynemie Hunt
Susie Spiezio	Kathy DeFanti	Laurie Callahan	Ana Lisa Malari
Kathy Montal	Krisan Pope	Pallavi Naravane	

Addendum to October minutes – The Hoedown is \$1 per person, not \$5 per family

Laurie approved October minutes w/ addendum, Stephanie seconded. Approved.

### Book Fair

- Next year, someone from PIE board (or a PIE veteran) should be there all day, everyday - does not need to be the same board member all three days
  - o Laurie A is willing to be there next year for one day
  - o Kathy envisioned a group of veteran parents to be there a good chunk of the day, which is hard for full time parents
- Ana Lisa mentioned that the kids who got raffle tickets were good, but someone needed to be in that room all the time, it was too big this year. Originally began as one raffle basket, but ballooned into too many
- Space needs to be managed better
  - o Wish list – the main thing was that parents / teachers didn't know where it was. Maybe move the cash register to the hallway next time and have the books and bags there. The teacher preview in the morning was not enough time (30 minutes after a long weekend).
- Changing the time of year was discussed for next year, however, it's a good time of year with the space and the 5<sup>th</sup> graders at Nature's Classroom
  - o Last year, there was a time for the 5<sup>th</sup> graders to come in but nobody took advantage of it so it was not done this year
  - o We had the online book fair available before and after
- Need to make a sign for the register saying "checks payable to PIE"
- Is "All for Books" worth it?
  - o Not really, we barely collected any money
  - o The money we did collect went to Margaret Duran, the Librarian

### Krisan Pope

- 4<sup>th</sup> year with the school on the Senior Leadership Team, works in HR, reports to Mark Logan
- HR Manager

### Staff Meeting Snacks

- PIE provides the snacks
- We have 2 10<sup>th</sup> grade parents who volunteered to run this, they ask a group of grades each month for money or certain foods
- Rowena manages this

### Hoe Down

- Kathy M purchased hats for the volunteers
- We have approximately 75 people confirmed with a few others saying “maybe”, expecting at most 130 people
- The current flier has the fact that nobody can purchase tickets at the door
  - o The reason is because PIE was purchasing pumpkins and bandanas... but because the pumpkins were pricey, they decided not to do this
  - o They might do a simple craft instead – a Turkey craft, more toward the Thanksgiving end rather than Halloween
  - o Food – candy / caramel apples, hot choc, cider, water, goldfish, oranges
  - o Pallavi is making the bandanas, not saving much money doing it this way but they are bigger
  - o Burlap sack races
  - o They are collecting newspapers and stuffing a scare crow
  - o Money
    - Snacks
    - Front door
    - Dress Code Closet; 6:30 – 8:00 (Kathy will give her raffle tickets)
  - o Laurie will be here at 5:15 – 5:30 to set up
  - o Kathy will pay the square dance caller the night of the event; he will be here at 5:30
  - o We’ve allocated \$250 for snacks etc...
  - o Someone brought up the idea of having older children help the younger children, but Kathy said that the caller cautioned against this because then the parents stand in the corner and this is supposed to be a family event
  - o The decorator for the event is not here, but Laurie will be checking in with her tomorrow
    - She will have a “Wanted” sign / frame for pictures
    - Kiara (student) is the volunteer photographer
  - o Stephanie will send out the sign up genius
  - o Stephanie will update the flier and resend out to the room parents, extending the deadline

#### High School Students & Vendor Fair

- Susie S. does line dancing every week
- It would be \$150 for 2 hours, and the instructor would come here
- Krisan thinks that a lot of teachers may want to try it as well
- Parents would be interested too
- This would probably need to be held in the cafetorium due to basketball season, damage to the gym floor
  - o What is a comfortable number for the cafeteria?
- Could we do this in March / April?

#### Vendor Fair

- Susie was talking to someone who was a vendor at a prior fair here and she would not come back because nobody came
- We cannot change the date of the fair, should we combine it with the line dancing?
  - o The dancing could start at 7:30 and the vendor fair could start at 6:30
  - o Charge \$1 per person
  - o Keep it simple on the snacks, water
  - o Kathy will talk to Ed Lucy regarding capacity; Krisan texted Ed Lucy during the meeting
    - Approximately 600 people can fit (Ed responded to Krisan during the meeting)
    - We would cap it at 250 people

#### Great Wolf Lodge

- You get a lower rate for a large book of rooms

- We would have to guarantee a number of rooms to get the certain rates
- Book it over a staff development day or long weekend... March 11<sup>th</sup>

#### Nashoba Valley Tubing

- For the older kids
- Book for 2 hour time slots
- Tubing is a separate area from the skiing
- There are weight and height restrictions
  - Would we do it for 6-12<sup>th</sup> grade?
  - We would not rent a bus, people would need to get there themselves
    - Krisan brought up taking a bus because transportation is not easily available to the larger population of the school
    - PIE does not have liability insurance which could be an issue for the bus... we will not be renting a bus
- Should we do it on a Friday night or a Saturday afternoon?
- We need a volunteer to step up to make the phone call to Nashoba Valley; you will have to give your credit card to hold the date – Laurie will make the call, but will not put her credit card up front
- Should we do a sign up genius to gage who would be interested?
  - Laurie volunteered to put one together to see who would be interested
  - We need the cost, time, date, how many people needed for a group rate

#### Holiday Fair

- Is now December 22<sup>nd</sup>, in half the gym
  - It is only one day
  - Kristen Hayes is working on a schedule
  - It will be K-4, approximately 20 minutes per class
- Kim Wynacht is the chair, Margaret Duran is doing the fliers, Kim is doing the sign up genius
- The same people have been doing this for years
  - Tina W cannot do the General Table, it is unsure how much more product she needs
    - Ana Lisa volunteered to take over the general table... she will bring the stuff in first thing in the morning and set it up
  - Men's also needs someone to manage it and buy the product
- Jaynemie will give each table their own start up cash box – we need “boat loads” of actual change (quarters, dimes, nickels)

#### Scholarship Fundraiser

- Some grades are not getting any information, Stephanie will reach out to those room parents
- Are the grades supposed to be combined? Should there be 1 for each grade or 1 for each class in each grade?
- Laurie will ask Christy to draft another email

#### Room Parent Update

- Stephanie gets a little side questions about absolutely everything, whether or not it has to do with room parents
- Laurie has not received any complaints
- Kristen Hayes wants to send out an email / survey about opinions on the Charter School

#### Box Tops

- Submitted over 8000 at the beginning of November
- Ron needs a breakdown of which classes / graded submitted what, which Stephanie will get to him

- No announcement has been made for the winners because it is unsure about when they will have the no dress code day
- There were a lot of ones not counted
  - o Can we put a bucket in each class? That way you don't have to worry about having them labeled by grade
  - o Lori C. brought it up that perhaps the room parents could do the clippings for their class

#### Cubs Scouts

- They are going to the Wheaton Observatory on the 20<sup>th</sup>
- The Boys Scouts and Venturing Crew were chartered

#### Budget

- Jaynemie is comfortable giving the school another \$1000 before the end of the year
- She sees no reason why we will not be able to donate the full \$8000, however, wants to wait until after the Holiday Fair to see how much money comes in

#### SABIS PIE

- We got a letter addressed to SABIS PIE asking for information and we all agree that we should give it to Andy Kaufman the CPA