

**PIE MEETING**  
**Thursday, June 11, 2015, 7PM**  
**Meeting Minutes**

**Attendees:** Kathy DeFanti; Karen Elsner; Linda Hernandez; Regina Hill; Jaynemie Hunt; Tanya Keating; Trina Kleinberg; Rowena Koran; Ana Lisa Mallari; Kathy Montal; Sarah Palmer; Deb Rogers; Stephanie Rizzo; Christy Solimine; Susie Spiezio

Tanya Keating motioned to approve the minutes with adjustments; Regina Hill 2<sup>nd</sup>; all approved.

**RECENT EVENTS**

Kindergarten and incoming 1<sup>st</sup> graders Screening

- May 18-22, May 25
- Had poster/brochures, someone to talk to parents and used dress code clothes to sell
- \$253 raised from clothing sale
- Got about 30 new parents to sign up for PIE newsletter
- PIEs part in the day was easy to run.

End-of-year Party

- Chair: Tanya Keating
- June 6<sup>th</sup> at Foxboro YMCA
- Event went well and was well attended; Had lot of people that didn't sign-up but showed up to the event
- Tanya thought she could do most of it without many volunteers but found out it would have been helpful to have a few more people; next year Tanya will do sign-up genius for volunteers
- Ran out of popsicles, fruit, veggies, drinks

**UPCOMING EVENTS**

Founders Day

- Co-chairs: Trina Kleinberg & Kathy Montal
- June 13, Theme: Music in the Air
- Float
  - Final touches being made on the float; found a driver (original one had to back-out); Float stored at Rossi's. Will do test drive with band members on it; there will be 5 of them. Have 51 marchers, including Daisy's, cub scouts, baton twirlers, band members, track
  - Everyone marching is bringing their own candy to throw.
  - Still waiting on permission slips.
- Booth
  - Everything is set for the booth; in addition to the PIE raffles, the track team is doing a raffling off a variety of items class of 2016 is doing a 50/50 raffle, Ms. Elia will be selling the Haiti bracelets
  - Won't get watermelon until we know that booth field won't be cancelled b/c of the weather.

Field Day

- Co-chairs: Tanya Keating, Lauren Micciantuono
- June 17; Events to occur 8-9:45
- Just about everything is set; it should run smoothly. Have volunteers for everything except 5<sup>th</sup> grade relay; should be able to use floaters for that.
- There were some people that didn't get t-shirts that said they ordered them. So they ended up having to do a 2<sup>nd</sup> order.
- Once people here T-shirts are in and they don't get them, they wonder where they are. Tanya wants to give herself more time next year between when shirts arrive and when they tell people they are here.
- Everyone volunteering for a game has their instructions. Volunteers have to arrive by 7:30.

- Need to provide instructions to people serving lunch once Tanya gets them on Monday.

## **CUB SCOUTS**

- Advancement was held May 15
- Den mtg last week – physical fitness focus; this week’s focus is knot tying.
- There will be a camping trip over father’s day weekend
- Lots of activities planned for the summer
- Scouts will be participating in Foxboro Founder’s Day
- 3 new members – up to 18

## **GENERAL BUSINESS/MISC TOPICS**

### Staff snacks

- May 27<sup>th</sup> Staff Health Fair
  - PIE provided a basket including a fit bit, that one of the staff members one in a raffle
  - PIE provided healthy snacks
  - There is less staff at this event than a normal staff meeting since it is not a required event. There were some vendors there as well (i.e. Koko Fit)
  - PIE spent \$145; \$60 of it was part of a previous donation.
- June 10<sup>th</sup> staff meeting
  - PIE provided ice cream sundaes for snacks at the June staff meeting; the staff really enjoyed it. Had a few other snacks as well.

### Budget

- We are not going to make up a budget until this summer; would like to clean up issues with the original PIE organization (Sabis PIE) first. Deb did provide a budget worksheet with some recommended numbers in it.
- Deb provided some additional history on PIE based upon her attempt to piece some of it together prior to her involvement with the organization.
  - 2002 incorporated as SABIS PIE; previously it operated as an unincorporated entity.
  - Sabis PIE applied as 501(c)(3) and was denied; we don’t know if they got 501(c)(4) status from the IRS. Need to get IRS determination letter if we are cleaning up their books/filings to use that money.
  - Sabis PIE did not have to file federal tax form b/c income is under \$25K, but they needed to prepare the federal forms every year. They also needed to file forms PC with the attorney general (AGO) and attach those forms. These forms, in addition, to the annual report that is supposed to be filed to the Secretary of State's office, were not filed. The Mass secretary of State's office administratively dissolved the corporation for non-filing. This did not dissolve the Sabis PIE for the Attorney General's office.
  - In June 2007, the Sabis PIE adopted rules and regulations to operate as a sub-committee as Friends of FRCS. It appeared to be a contentious issue with PIE not really wanting to do that but it was asked to disband if it did not become part of Friends. It is unclear whether or not Friends reported the activity of PIE from July 2007 through August 2010 when the new PIE started. This needs to be determined to figure out if Sabis PIE needs to report this period or not.
  - There was a bank account which the Sabis PIE had been operating with. After a meeting with the Friends of FRCS attorney, PIE was asked to be a separate organization. The new PIE officers met, created incorporation documents and by-laws. The money from the existing Sabis PIE bank account was understood to be PIEs and therefore was spent down; any new money raised was put into a new account. This new account was opened in Nov 2010, when we organized "new PIE," using the "new PIE" ID number.
    - The current balance in the new account is about \$39K
    - In June 2007, the balance in the Sabis PIE account was about \$10K

- In September 2010 the balance in the Sabis PIE account was about \$28K
  - The current PIE was a non-profit from inception in 2010. It became a charitable organization - with (501(c)(3) status - in Oct 2014 (meaning donations can be tax deductible)
  - When a non-profit dissolves, their left over funds can be given to a charitable non-profit organization, but to do that, they have to do pleadings with the attorney General.
  - Since the current PIE is a 501(c)(3), it is eligible to receive funds upon dissolution of another charitable organization.
  - The original PIE was never dissolved so technically it still exists in the eyes of the Massachusetts Attorney General's Office which oversees charitable organizations in the State and has the money that Deb has left there.
  - The current PIE organization doesn't have authority to dissolve the Sabis PIE organization. The dissolution needs to be done by a majority of the last elected officers.
  - To clear all of this up, the Sabis PIE would have to submit the following to the Attorney General's Office:
    - all reporting since day one, including the missing forms up to the date of the dissolution letter
    - a narrative of events
    - a dissolution letter for the Sabis PIE
    - a request to distribute the funds (called a pleadings) to the current PIE; need to go through records to clarify the amount of the funds since the funds from the old account were spent down and new funds put in the new account after the current PIE formed .
- Regina suggested making sub-committee to bring all of this to resolution
- Kathy has spoken to Heidi B and Karen C so they are aware of what is going on; she was also trying to see what history Heidi had as far as the Friends of FRCS.
- Kathy has spoken to a parent that is a lawyer and is willing to help. Deb suggested that we get someone with experience in dealing with Attorney General since we will need to do that to resolve everything.
- Boy Scouts
  - We charter the Boy Scout troop.
  - We review their bank statements
  - We do not have to do tax returns for them, etc.

### Misc

- One parent mentioned she has heard from friends that the city of Brookline and Newton have seen a decrease in volunteers at their schools parent organizations and are trying to find ways to break down involvement and expenses through room parents, etc. to make volunteering seem less intimidating, hoping it will lead to more volunteers.
- Juice Plus Presentation
  - Susie Spezio came to the meeting to discuss Juice plus and present it as a fundraising opportunity for PIE.
  - She explained how she and her husband got into it and the nutritional/health benefits they see from the product; other meeting attendees use the product and indicated they also see similar benefits.
  - There is a \$50 annual franchise fee that PIE would have to pay; they would also need someone that was willing to manage the Juice Plus Program each year
  - It does not require stocking an inventory
  - Two ways to get product:
    1. Adult buys juice plus. Then they sponsor a child.
      - a. Once every 4 months, they ask them to fill out a survey
      - b. No cost for this??
    2. Someone chooses to purchase product through PIE; PIE makes a profit each time it is sold.
      - a. It does not require stocking an inventory

- Deb mentioned issues around corporate governance; she said many non-profits do run a business to make money but that you have to be very good at tracking and reporting income/expenses. In addition, a form 990-T needs to be filed and taxes paid if the gross income is over \$1,000.

### Elections

- Trina Kleinberg did not accept her nomination for corresponding secretary.
- Tanya Keating did not accept her nomination as 2<sup>nd</sup> VP.
- Rowena Koran did not accept her nomination as 1<sup>st</sup> VP.
- The slate for election was presented as:
  - President: Kathy Montal
  - 1<sup>st</sup> VP: Stephanie Rizzo
  - 2<sup>nd</sup> VP: Laurie Asencios
  - Recording Secretary: Christy Solimine
  - Corresponding Secretary: Kathy DeFanti
  - Treasurer: JayneMarie Hunt
- Rowena Koran motioned to elect the slate as presented, Linda Hernandez 2<sup>nd</sup>, all voted in favor with no objections.

**Next meeting is Thursday, September 10th at 7PM.**