

**PIE MEETING**  
**Thursday, May 14, 2015, 7PM**  
**Meeting Minutes**

**Attendees:** Laurie Asencios; Karen Elsner; Linda Hernandez; Jaynemie Hunt; Tanya Keating; Trina Kleinberg; Rowena Koran; Ana Lisa Mallari; Kathy Montal; Deb Rogers; Stephanie Rizzo, Christy Solimine

Trina Kleinberg motioned to approve the minutes with the following change: the co-chair of the teacher appreciation lunch should be changed from Trina Kleinberg to Deb Davenport. Christy Solimine 2<sup>nd</sup>.

**RECENT EVENTS**

Mother-Son Event

- Providence Bruins April 19
- Co-chairs: Jennifer Lund & Kathy Montal
- 40-50 people attended
- Checks made directly to p-bruins; worked out; few checks had to be returned

Teacher Appreciation Luncheon

- Held May 6
- Co-chairs: Margaret Duran and Deb Davenport
- The teachers and staff loved it; the food was phenomenal
- Things to think about for next time:
  - Having more tables so teachers can hang out longer and not feel like they have to rush through lunch to make space for other teachers
  - Have more vegan, vegetarian, gluten free options
- Spent a little under \$500; reimbursement is only \$279; parents gave \$115 as part of the donations.

**UPCOMING EVENTS**

Kindergarten and incoming 1<sup>st</sup> graders Screening

- May 18-22, May 25
- Will have poster/brochures, someone to talk to parents
- Still have gaps in the sign up for volunteers...need to send email again; Tanya plans to be there every day all day if needed
- Need a starter bank of \$

Celebrate the Arts Evening

- May 28<sup>th</sup> at 6PM
- Bulletin boards for Celebrate the Arts night are done
- Still need volunteers to help at event

End-of-year Party

- Chair: Tanya Keating
- June 6<sup>th</sup> at Foxboro YMCA
- Everything is set
- Need to order Pizza – want to try to do through the school

## Founders Day

- Co-chairs: Trina Kleinberg & Kathy Montal
- June 13, Theme: Music in the Air
- Float
  - Biggest challenge is getting volunteers to help with the float; Kathy working with Matt Duska on that; someone also suggested talking to the art teacher, Robin Katz, about getting volunteers
  - Decorations involve piano looking fringe along the side with a FRCS sign; the sign can be printed on the large printer at school
  - There will be 5 musicians on the float
  - Matt Duska said band is young...not ready for public performance
- Booth
  - Verbal commitment from Hannaford's for watermelon
  - "Elements of massage" will have a couple of chairs giving free massages from 11-2
  - Have a box full of toys that a mom that works at Hasbro donated to be used in the raffle.
  - Have other gift certificates as well (Launch, Forekicks, Tavolino's, Buffalo Wild Wings, Fridays, etc.)
  - If SEPAC has anything for baskets, they will keep their ticket sales separate.
  - Kathy talked to Heidi Berkowitz and mentioned that if any other student councils, sports, teams, etc. want, they can also have raffle items at the booth. They would have to supply volunteers and keep track of the money they raise.
  - The A cappella group will be singing in the afternoon

## Field Day

- Co-chairs: Tanya Keating, Lauren Micciantuono
- June 17; Events to occur 8-9:45; planning is coming along well
- Field Day T-Shirt:
  - 758 t-shirts ordered
  - Money from the T-shirts will cover all but ~ \$140 of cost to get each student a Dell's Lemonade
  - There were 28 kids that needed assistance with shirts
- Middle School/High School activities
  - Being planned by Sarah Spence and Jaime Droste
  - PIE will purchase two bouncies for 7<sup>th</sup> and 8<sup>th</sup> (due to the time allotted, only 2 grades can be scheduled to use them)
  - The 6<sup>th</sup>-8<sup>th</sup> graders will also have a dance
  - High school is getting a couple bouncies for gym/outside gym, DJ, etc.
- K-5 activities
  - There was concern the new spicket won't be in on time so the games being planned for K-5 will not entail water.
- NOTE: for any deliveries needed, the delivery date and time must be coordinated with the school so the administration knows when they are coming

## **CUB SCOUTS**

- Advancement night will be held May 15<sup>th</sup> at FRCS
- There were 5 scouts 1.5 years ago. Now up to 18.
- The scouts planted flowers at the school as part of community service.

## **GENERAL BUSINESS/MISC TOPICS**

### Staff snacks

- May 27<sup>th</sup> Staff Health Fair
  - Krisan Pope asked if PIE could once again provide a basket and other item, such as Fit Bit to be raffled off as well as some healthy snacks.
  - Deb motioned to spend up to \$400 for staff health fair for basket and snack. Tanya 2<sup>nd</sup> 12-0 vote in favor.

- June 10<sup>th</sup> staff meeting
  - School was talking about doing ice cream sundaes.
  - PIE could provide makings for those sundaes. It was suggested, perhaps students from class council, etc. could help set up and serve ice cream at beginning of the staff meeting.
  - Rowena will manage the sign-up and what is needed.

### Teacher Request

- The 1<sup>st</sup> and 4<sup>th</sup> grades have both requested money, through a PIE request form, to support field trips.
- PIE has spent its allotted budget for arts and enrichment activities and we have a deficit projected for the year. Details are:
  - \$3000 to field trip buses
  - \$1000 to Robin Miller (2<sup>nd</sup>, 9<sup>th</sup> and 10<sup>th</sup> grades)
  - \$895...Dennis Regling (Science guy, grades K-6)
  - \$100 kindergarten feast
  - \$600 to Kindergarten music program
- However, there is surplus money from some of the previous years that could be used to support the field trips. It was mentioned that another grade has an expensive field trip but the teacher did not know they could ask PIE for some financial support to help defray the costs. There was discussion that if we had the money, we should support the grades that asked. Others indicated that, while they agreed we should use the money to support field trips, but that it was not fair to support the field trips for just these grades this year when other grades had no support. Instead, they suggested we should come up with a more equitable way to split the money across all grades for next year and use the money then.
- Laurie Asencios motioned to increase this years PIE budget by \$1700 (6.00 per student) by deficit spending, ending the year with a projected \$4600 deficit. Tanya Keating 2<sup>nd</sup>. The vote ended in a 6-6 tie.
- We decided to continue the meeting and come back to this vote at the end of the meeting. During the meeting it was determined that we expenses for another item were \$700 less than planned, reducing the projected deficit to \$3,900 if this was approved.
- At the end of the meeting, Laurie Asencios made a motion to increase this years PIE budget by \$1,700 (\$6.00 per student) by deficit spending, ending in a \$3,900 deficit. Tanya 2<sup>nd</sup>; a vote was taken and passed, with 7 for, 5 against.
- *NOTE: The dollar value needed to support the field trips mentioned at the meeting, was \$1,700 for both the 1<sup>st</sup> and 4<sup>th</sup> grade. This should have been \$1,344 (\$6 per student \* 112 students per grade \* 2 grades).*

### Budget

- Deb explained the history she had on the PIE bank accounts, including
  - The current organization, Parents in Education of Foxborough Regional Charter School (PIE) was formed in 2010-2011.
  - Prior to that PIE was part of Friends of Foxborough Regional Charter School (this occurred in June 2007)
  - Prior to that it was a separate Sabis PIE organization (initially operating as an unincorporated organization; it became incorporated in 2002)
- The original PIE organization, formed when the school was known as Sabis; Deb does not believe they ever achieved 501 status.
- The current PIE was approved as a 501(c)3 in October 2014.
- Deb indicated that there is a large chunk of money from the original PIE organization in a bank account but unless the money is transferred to the current PIE organization, it is not available for use. No one has previously tried to work through the details to make this happen.

### Box Tops and Target

- This topic came up during the budget discussion as not everyone at the meeting was familiar with the history. In the past PIE had received the Box Tops and Target money and used that towards Arts and Enrichment activities and for field trips. For a few years, while the school was under construction, when

we did not have space for guest performers, so we started providing money to support field trips so kids could still get some of the same exposure to arts and enrichment programs.

- The Box Top checks have always been written directly to the school so PIE; we would get a check from the school to pay for the arts and enrichment fees. Someone at the meeting did indicate that if a school administrator were to call Box Tops, they could change the recipient to PIE. That has not come up previously and we are not sure the school would consider it, however, since a couple of years ago, the school indicated they would be using the money rather than giving it to PIE.

### Room Parent Update

- Laurie has not received any additional complaints No about people not receiving emails but she does know there are still some not getting them. This is an ongoing issue we need to continue to work on resolving.

### Forms for next year

- The forms that need to go in the summer mailing were discussed:
- Volunteer form
  - It was mentioned that people fill out the form saying they are interested in helping with certain activities, but then once we reach out to them, they don't respond. It was suggested we might just contact people at the beginning of the year when the people are needed.
- Directory Form
  - It is suggested we work with administration to have opt-out on their form and we get names from school. Parents do not want to have to fill out the same information on multiple forms. As well, the first email we send out, we can ask people to specify if they don't want to receive emails from the room parent.
- Donation Request
  - We should update and use.
- Room parent Sign-up Form

### Activity Chairs

- We need to create a list of events and chair people. As much as possible, chair people should not be PIE board members, but there will be a PIE board member that oversees each activity. Some of the activities we should plan to have chairs for are:
  - Facebook
  - Newsletter
  - Website

### By-Laws

- When the by-laws are updated, we need to update specify how to how to handle ties in a vote.

### Elections

- Nominations were taken for the position on president, 1<sup>st</sup> VP, 2<sup>nd</sup> VP, Recording Secretary, Corresponding Secretary and Treasurer
  - Laurie Asencios nominated Kathy Montal as president, Linda Hernandez 2<sup>nd</sup>; Kathy accepted
  - Anna-Lisa nominated Rowena Koran as 1<sup>st</sup> VP; Tanya 2<sup>nd</sup>;
  - Tanya Keating nominated Stephanie Rizzo as 1<sup>st</sup> VP; Laurie Asencios 2<sup>nd</sup>
  - Stephanie Rizzo nominated Laurie Asencios for 2<sup>nd</sup> VP; Tanya Keating 2<sup>nd</sup>
  - Kathy Montal nominated Tanya Keating for 2<sup>nd</sup> VP; Laurie 2<sup>nd</sup>
  - Tanya Keating nominated JayneMarie Hunt for treasurer; Kathy Montal 2<sup>nd</sup>; JayneMarie accepted
  - Tanya Keating nominated Christy Solimine for recording secretary; Karen 2<sup>nd</sup> – Christy accepted
  - Laurie nominate Trina Kleinberg for corresponding secretary; Kathy 2<sup>nd</sup>
  - Kathy Montal nominated Kathy DeFanti for corresponding secretary; Karen 2<sup>nd</sup>
- Those that have not accepted their nominations will be contacted to see if they want to accept.
- Elections will be held at the June PIE meeting.

**Next meeting is Thursday, June 11 at 7PM.**