**PIE Meeting**

**Thursday, May 8, 2014, 7:00 PM**

**Meeting Minutes**

ATTENDEES: Laurie Asencios, Margaret Duran, Karen Elsner, Zlata Gutman-Betts, Linda Hernandez, Regina Hill, Tanya Keating, Trina Kleinberg, Kathy Montal, Stephanie Rizzo, Deb Rogers, Jennifer Smith, Cathy Wilkerson

Cathy motioned to approve the minutes from the April meeting; Regina 2nd.

**RECENT EVENTS**

Teacher Appreciation Luncheon

* Held today; Co-Chairs: Debbie Davenport and Margaret Duran
* Went well; at last minute got lots of volunteers
* No food left for cafeteria staff and custodians that came at the end (usually there is a lot of food left) so need to think about that in future.
* Need to plan for some gluton-free and vegan dishes…perhaps add that specifically to the sign-up genius in the future.

**UPCOMING EVENTS**

K-12 Family Night

* May 9, 6:30 – dark
* Sidewalk Art and YMCA will do activities in the field
* If it rains, will cancel; not a lot of people signed up to date.

Foxboro Founder’s Day

* June 7; Theme: “Celebrating Foxboro Sports and Athletics”
* Co-chairs: Kathy Montal and Regina Hill
* Working to get many students & groups involved – athletic teams, student councils, Boy Scouts, SEPAC
  + CSL is working on float, with oversight from Kathy
  + Dawn Hall reached out to Roy Pavao to get at least 2-3 athletes per team
  + Mr. Hardie is going to help do You Tube video to advertise and get student marchers
  + Registration with the Foxboro for the parade and booth is complete.
  + Announcements going out through room parents, Friday email, PIE Newsletter, PIE Facebook.
    - Announcements include link to sign-up genius, along with a place to download permission slip that all student marchers need completed.
  + Volunteers needed Thurs. and Fri. before event and Saturday; set up is at 8:00 AM on Booth field
  + Kathy is looking for a cash box
  + Have secured trailer; will drive to Rossi’s by Wed before event and decorate there.
  + Kathy continues to get donations for Raffle; could use baskets for raffle items
  + Parade banner being ordered; Deb motioned up to $250 on banner; Cathy 2nd

Field Day

* Chair: Tanya Keating
* To be held on last day of school, 6/25. It is a ½ day.
* K-5: 8-9:45, middle/high school: 8:45 – 10:30
* Laurie will organize T-shirts
* PIE will supply freeze pops
  + Check with Patti Greene about access to freezer
  + Price out freeze pops/Italian ices if we go through FRCS or get from BJs;nutrition info for anything purchased at BJ must be reviewed by Patti Greene to ensure they meet nutrition requirements.
* Budget for food and supplies: $1000

End of year party

* Chair: Tanya Keating
* Date: June 14, 6:30 – 9:30 at Foxboro YMCA
* Will need check for deposit; tip check is separate
* Check with Dawn if we can order food through the school (need to see if we can confirm qty ordered from old notes).

Relay for life

* June 20, 6PM – 21, 10AM in Foxboro
* Need Walkers; walkers do not need to spend the night.

**MISC**

Shed Shelves

* Confirming materials quote for shelves. Will coordinate with school for delivery of materials; then Steve Rossi will build.

Psychology Dolls

* The dolls for the psychology class that Ms. Gould presented at the 10/10/13 PIE meeting were brought up for discussion. Based upon the current budget, it was recommended that we fulfill the request.
* Cathy motioned to provide up to $400 to the Psychology Department for the purchase the dolls; Zlata 2nd.

Recycling Bins

* Ed Lucy has asked if we would support the purchase of recycling bins for the school. PIE is interested in supporting this but we need to gather additional information first.
  + Need to confirm desired locations and sizes for each location
    - Ed Lucy’s initial input was for sturdy, trash-bag sized bins but need more details; what materials should bins before; what sort of separation is needed (cans, bottles, paper);
    - Locations discussed to date include Cafeteria, Library, 5th grade wing, Door A, Door E. Also smaller bins for classrooms
  + Does our trash vendor have specific requirements around recycling that we need to take into account? Who do we use for recycling now?
* Ed had recommended a vendor; Karen to follow-up with him and bring info to next PIE meeting

Health and Wellness Fair

* May Staff meeting is a Health and Wellness Fair
* Krisan Pope, who organizes, is asking us to provide food and raffle prize (we provided a raffle prize last year). There are about 200 staff. They are looking for healthy snacks such as fruit, water, granola bars.
* It was suggested we get a FitBit as a raffle prize.
* Cathy motioned to spend up to $500; Linda 2nd it
* Karen and Cathy to get food and FitBit.

Budget for next year

* We had initial discussion of the budget. Deb will submit a proposed budget in June meeting for voting.

Elections

* Cathy nominated and Linda 2nd the following slate of officers:
  + Deb Rogers as Treasurer
  + Karen Elsner as Recording Secretary
  + Regina as Corresponding Secretary
  + Stephanie Rizzo and Laurie Asencios as Co-President’s
* We will continue to accept nominations until the actual election at the June PIE meeting. Deb, Karen and Regina accepted nominations. Stephanie and Laurie are considering the nominations. A meeting will be held for anyone that wants to discuss roles and responsibilities further on May 22 at 7PM and Karen Elsner’s house.

**Current Activities and Expected Chair People for 2014-15 School Year**

|  |  |  |
| --- | --- | --- |
| **Event** | **Co-Chair** | **Co-Chair** |
| Scholastic Book Fair | Jen Smith | TBD (Christy may do) |
| Barrett’s Haunted Mansion | Jen Smith | Michelle Bartucca |
| Holiday Fair | Kim Whynacht | Tina Walnista-?? she may resign as co-chair; will continue to chair table) |
| Harlem Wizards | Jen Smith | TBD |
| Father-Daughter Dance | Jen Smith | Stacey Sealey |
| Mother-Son Event | Carin Corbitt | N/A |
| P-Bruin’s | Carin Corbitt | N/A |
| Staff Appreciation | Margaret Duran | Debbie Davenport |
| Founder’s Day | Kathy Montal (need to confirm) |  |
| Year-End Party | Tanya Keating | Need to Confirm |
| Field Day | Tanya Keating | Lauren Micciantuono |
| Art’s and Enrichment | Need to define what it will be next year and find chair as needed |  |
| Wish Lists | N/A Board will take this on | N/A |
| Family Nights | Needed | Can be different co-chair for each family night |
| Staff Meetings | N/A; Chair not needed; PIE no longer provides monthly refreshments |  |
| Sunshine Fund | Board to Handle |  |
| Boy Scout Liason | Jen Smith | N/A |
| Box Tops for Education | N/A |  |
| Target Take Charge for Education | N/A |  |

Cathy motioned to adjourn meeting; Regina 2nd

**The next PIE Meeting is Thursday, June 12 at 7PM**